

Application Form

Please return your application form and recruitment monitoring form to:
recruitment@nuffieldtrust.org.uk or post to **Recruitment, The Nuffield Trust,**
59 New Cavendish Street, London W1G 7LP

Please complete all questions as fully as possible. Please use additional sheets of paper if needed.

<i>Internal code:</i> <hr/>	Post applied for:		Ref:
	Where did you see the post advertised?		
Personal details			
Surname:			
Title:			
Other names:			
Address:			
		Postcode:	
Telephone (day):			
Telephone (eve/mobile):			
Email:			
Do you require a work permit to work in the UK?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>Offers of employment will be conditional on candidates providing proof of their right to work in the UK</i>			
References			
<i>Please give details of two referees. One of these should be your present or most recent employer (paid or voluntary work). Your referees should not include relatives or purely personal friends. We will not take up references without your permission, or before interview.</i>			
<i>First referee</i>			
Name:			
Relationship:			
Position:			
Organisation:			
Address:			
Telephone:			
Email:			

Start with your present or more recent employer.
 It will suffice to briefly describe your duties and responsibilities, as you may wish to refer to these more fully under the Experience and Skills section

Second referee			
Name:			
Relationship:			
Position:			
Organisation:			
Address:			
Telephone:			
Email:			
Employment history			
Current position:			
Name and address of organisation:			
Dates:			
Job title and brief outline of duties:			
Reason for leaving:			
Current salary and benefits:		£	
Notice required:			
Previous employment			
Name and address of organisation	Job title and brief outline of duties	Reason for leaving	Dates from/to
<i>Please continue on a separate sheet of paper if necessary</i>			

Please list your formal educational qualifications and any professional training you have received or are currently undertaking which you feel may be relevant to this post.

Before completing the following section we strongly advise that you read the job description, person specification and enclosed literature.

Education and training

Education

Qualification	Dates

Other relevant training

Course	Organisation	Dates

This is your chance to tell us why you feel you are a suitable candidate for this post. Remember: try to address all points in the person specification.

You must give demonstrable evidence of your skills and abilities, professional, voluntary or personal life.

Skills, experience and additional information

*Please let us know why you are applying for this post, giving details of any relevant skills and experience which you might bring to the position. **Read the person specification and job description before you answer this section as they outline the skills, knowledge and experience required for this post.***

Please be concise with your answers

Please continue on the following page if necessary

The provision of false information in an application form may be grounds for disqualification or, if appointed, dismissal.

Declaration

I certify that the information given on this form is correct to the best of my knowledge. I consent to the Nuffield Trust checking any information provided in this application and I agree to the information being used for registration purposes under the Data Protection Act 1998.

Signed:

Date:

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