JOB DESCRIPTION

Job Title: Research Analyst, UK Prosperity Unit
Line Manager: Deputy Head of UK Prosperity Unit
Department: Policy

THE INSTITUTE
The Legatum Institute is a London-based think-tank with a mission to create a global movement of people committed to creating the pathways from poverty to prosperity and the transformation of society. We do this through raising up leaders of character, restoring an ethical vitality to all sectors of society, and developing the practical solutions and data tools that will help build open economies and empowered people within inclusive and peaceful societies. One of the ways we do this is through forming a UK Prosperity Unit which, combined with our Centre for Metrics, will enable us to provide clear, accurate metrics, and in-depth research to deliver clear, accurate public policy recommendations to strengthen prosperity in all parts of the UK.

PURPOSE
We are looking to engage a curious and self-motivated Research Analyst, ideally with some experience of UK economics and/or public policy, who is excited by the prospect of helping tackle major socio-economic challenges within the UK and unearthing key insights and opportunities from data and evidence. The post-holder will have a range of responsibilities including developing datasets and unearthing insights from them to help formulate policy options for national and local leaders across the UK. Ideally, the successful candidate would also have an awareness of the economic challenges and opportunities in different parts of the UK. They will also have a strong grasp of quantitative methods and using large and complex datasets.

ACCOUNTABILITIES

Analysis, Research and Writing
- Undertake socio-economic research and analysis to derive new information, applying decision logic and statistical techniques as appropriate and to augment findings with insight sourced from policy journals, academic papers etc.
- Undertake qualitative research through case studies, interviews and ‘on-the-ground’ fieldwork
- Identify and understand the research requirements of the UK Prosperity Unit
- Formulate hypotheses for how these questions can be addressed, including the component topics and the possible data-assets to explore
- Using appropriate techniques, derive meaningful insights from complex data, reports, and other sources
- In light of findings, assemble conclusions alongside the Legatum Institute’s data specialists, including via oral presentations and in written format

KEY WORKING RELATIONSHIPS
Internal: Director of Policy, Director of Metrics, Communications Director, Senior Leadership Team, Head of UK Prosperity Unit, Deputy Head of UK Prosperity Unit
External: Key stakeholders, advisors, academics and policy-makers
PERSON SPECIFICATION

Experience and Knowledge

• Degree in public policy, economics, economic history, or quantitative analysis is highly desirable
• Experience as a consultant, economic analyst, policy researchers or in a similar role is desirable
• A strong interest in data-driven research and public policy, social and economic affairs
• A track record of political or economic policy-analysis, preferably with experience working with (or for) a government department
• Experience using qualitative research methods is desirable, as is working on UK regional issues
• A track-record of working with stakeholders to develop research programmes and publications
• A proven background in producing high quality research and writing
• Excellent IT skills with knowledge of typical data analysis tools
• Knowledge of the Microsoft office productivity suite, including PowerPoint, Excel and Word
• Strong research and analytical skills, ideally rooted in a quantitative degree or field and experience in using this analysis to develop compelling fact-based written narratives

Skills

• Strong capabilities in data-driven research, including problem structuring, hypotheses formulation, statistical analysis, and visualisation
• Strong capabilities in data-driven research, including problem structuring, hypotheses formulation, analysis and visualisation, as well as the use of data analysis tools (e.g. Python, R, SQL, Stata and SPSS)
• Ability to ask “why” of data and consider a variety of outcomes before reaching conclusions
• A strong awareness of the need for accuracy, quality control and process control
• Strong written and verbal communications and an ability to present problem statements, concepts and conclusions to a variety of internal and external stakeholders including experts and policy-makers through reports, presentations and other written output
• Ability to translate results of analytic and quantitative research into policy recommendations
• Strong stakeholder management skills
• Ability to plan and manage programmes of work to agreed timelines

Personal Attributes

• Has a positive approach, optimism, and hope for the future
• Warm-hearted towards others, willing to help, and generous of time and knowledge
• Holds oneself and others accountable, committed to doing the right thing
• Has vision and desire to create value for the long term – willing to be flexible and take risks
• Self-motivated and able to drive activity forward
• Eager to learn and easy to coach, seeking-out and considering the opinions of others
• Good judgement about when to use initiative and when to consult
• A hard worker who sets ambitious goals and perseveres to achieve them
• Consistently performs at a high level, pays attention to detail

GENERAL RESPONSIBILITIES

The post holder should undertake such other duties within the scope of the post as may be reasonably requested by their manager. This job description reflects the main responsibilities of the post. From time to time, there may be some changes in the emphasis to the duties or tasks without altering their general character or the level of responsibility.
HOW TO APPLY
Please submit a CV and covering letter to jobs@li.com by Friday 2\textsuperscript{nd} October. If a suitable candidate is found before this date, we may appoint and close the position early. \textit{Please note} candidates who have applied within the last six months will not be considered.