



Job Title	Assistant Professor in Transnational History & Politics
School/Department	School of International Studies
Job Family and Level	UNNC Scale B Level 5
Contract Status/ Appointment Duration	This post is available from 1st December or soon after and will initially be offered on a fixed-term contract with the University of Nottingham Ningbo China for a period of up to five years. This contract may be extended on an indefinite basis based on mutual agreement.
Location	University of Nottingham Ningbo China
Hours of Work	Irregular working hours, with 36¼ hours spread over 5 days
Responsible to	Head of School, School of International Studies

Purpose of role:

The School of International Studies offers interdisciplinary programmes taught by scholars working on cutting-edge research across the social sciences and humanities; history, politics, IR, and sociology. We are now looking for a talented scholar to join our School as Assistant Professor in International Studies. This is an open position available to fill immediately.

For this position, applicants should have a completed PhD in History or a related area by the post start date, but specialization is open. We will consider candidates working on a wide variety of chronologies, geographical areas and themes, and we especially invite applications from academics with a track record of publications in intellectual history, comparative history, and/or international history.

A crucial requirement is for candidates to evidence experience teaching beyond their area of specialization and across core modules covering a wide array of historical periods and themes, from the Middle Ages to the Industrial Revolution, from East-West interactions to contemporary political history. Candidates should also demonstrate willingness and ability to contribute to the broader teaching in International Studies, which includes interdisciplinary modules in International Relations, Political Science, History of Political Thought, European Studies, and other subjects.

The successful applicant will be expected to make a strong contribution to teaching and research in the School. They will take responsibility for identifying new opportunities and sources of funding for research and contributing to the quality of education and student experience we provide including identifying new opportunities and innovation to continuously improve the ways we teach and how students learn.

Also required is a clear, well developed and viable strategy for future outstanding research that has the potential to result in grant capture and world-leading publications. Active contribution to the Center for Advanced International Studies and university key research priority areas in Sustainable development will also be expected.

This position will also be expected to carry out administrative duties and represent the School within the University depending on needs and as directed by the Head of School.

	Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
	Teaching and Learning	
1	To provide curriculum leadership within own area of expertise, while also delivering teaching across a range of modules covering different historical periods as well as other disciplines offered by the School.	25%
2	Be responsible for the design of course modules and/or programmes of study in specialist area and for their quality. Where appropriate identify the need for developing the content or structure of existing modules and make proposals on how this should be achieved.	10%
3	To coach and support tutorial groups, developing their knowledge and their learning skills, and be responsible for the pastoral care of students within a specified area, dealing with sensitive issues.	2%
4	Be responsible for and comply with The University of Nottingham Teaching Quality assurance standards and procedures. Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required	1%
5	Be responsible for the safe conduct of work within work area and teaching responsibilities ensuring that the School's arrangements for compliance with the University Safety Policy are implemented.	1%
6	Be responsible for and supervise practical work, including projects, field trips or placements, where it is part of the course, and advise students on techniques.	1%
	Research	
7	To establish a national reputation and regularly disseminate and explain research findings through leading peer-reviewed publications (on a sustained basis), conferences and other appropriate media, including initiatives that enhance the School public engagement and visibility.	10%
8	To take the lead on, plan, develop and conduct individual and/or collaborative research objectives, projects and proposals either as an individual or as part of abroad programme.	10%
9	To generate income by developing and winning support for innovative research proposals and funding bids. Where appropriate undertake consultancy projects where there is a demonstrable benefit to the University and academic unit.	5%

10	To build relationships and collaborate actively with internal and external contacts, nationally and if appropriate internationally to complete research projects and to advance the discipline.	4%
11	To supervise and examine Post graduate, Masters and PhD students.	11%
	Administration, citizenship and others	
12	Be responsible for administrative duties in areas such as admissions, timetabling, examinations, student attendance, and represent the school on various committees and working groups in the wider University and outside of the University and managing or monitoring assets and budgets allocated as part of the role.	10%
13	To contribute to student recruitment and secure student placements and provide appropriate advice to others involved in this activity	5%
14	<ul style="list-style-type: none"> - Participate in training and staff development events as trainer or trainee as appropriate. - Maintain appropriate professional development, expertise and awareness. - Undertake other tasks and responsibilities as may reasonably be required. 	5%

Person specification

	Essential	Desirable
Qualifications, certification and training (relevant to role)	PhD or equivalent in History or a related subject area.	<ul style="list-style-type: none"> ▪ Higher Education teaching qualification or equivalent. ▪ Membership of a professional body where appropriate.
Skills	<ul style="list-style-type: none"> ▪ Integrates the teaching and research areas in international studies covered by the School ▪ Ability to teach without the boundaries of own specialism. ▪ Excellent oral and written communication skills, including the ability to communicate with clarity on complex and conceptual ideas to those with limited knowledge and understanding as well as to peers, using a range of methods and media. ▪ Ability to devise, advise on and manage learning and research programmes. ▪ Ability to manage resources and an understanding of management processes. ▪ High level analytical capability to facilitate conceptual thinking, innovation and creativity. ▪ Skills in counselling, pastoral care and motivating students. ▪ Emerging skills in managing and motivating staff. ▪ Ability to build relationships and collaborate with others, internally and externally. 	<ul style="list-style-type: none"> ▪ International history
Knowledge and experience	<ul style="list-style-type: none"> ▪ Experience developing own modules as well as teaching across wide range of chronologies and themes. ▪ Experience contributing to team-taught modules. ▪ Sufficient breadth or depth of specialist knowledge in the discipline to develop research programmes and methodologies. ▪ Experience of developing research methodologies and devising models, approaches, techniques, critiques and methods. ▪ Research experience within subject specialism. ▪ Experience and achievement in chosen field, reflected in growing and consistent national reputation. ▪ Evidence of publication record. 	<ul style="list-style-type: none"> ▪ Experience teaching interdisciplinary modules. ▪ International reputation in specialist field which continues to grow. ▪ Experience, achievement and growing reputation in the discipline, reflected in relevant national committee memberships, and/or involvement in national research events. ▪ A consistent track record of published research in peer reviewed journals. ▪ Experience of devising, advising on and managing learning and research programmes. ▪ Experience in administrative roles at the departmental level.

	<ul style="list-style-type: none"> ▪ Experience and demonstrated success in delivering teaching within an agreed quality framework. 	<ul style="list-style-type: none"> ▪ Experience of counselling, pastoral care and motivating students.
Personal Attributes	<ul style="list-style-type: none"> ▪ Ability to work collaboratively in a multidisciplinary environment. ▪ Ability to work effectively in a multi-cultural environment. ▪ Ability and motivation to lead an independent successful research programme. ▪ Ability to work to deadlines and to prioritise tasks. 	<ul style="list-style-type: none"> ▪ Evidence of leadership quality in leading a team to achieve a task/project. ▪ Ability to attract students (undergraduate and postgraduate) to come and study at the University of Nottingham Ningbo China.

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

Valuing people	Is always equitable and fair and works with integrity. Proactively looks for ways to develop the team and is comfortable providing clarity by explaining the rationale behind decisions.
Taking ownership	Is highly self-aware, looking for ways to improve, both taking on board and offering constructive feedback. Inspires others to take accountability for their own areas.
Forward thinking	Driven to question the status quo and explore new ideas, supporting the team to "lead the way" in terms of know-how and learning.
Professional pride	Sets the bar high with quality systems and control measures in place. Demands high standards of others identifying and addressing any gaps to enhance the overall performance.
Always inclusive	Ensures accessibility to the wider community, actively encouraging inclusion and seeking to involve others. Ensures others always consider the wider context when sharing information making full use of networks and connections.

Key relationships with others

