

Role: Academic Module Lead & Professional Development Expert
– DATA AND TECHNOLOGY

Team: Curriculum & Operations

Package: Flexible working

Location: Remote (occasional F2F as appropriate)

FTE: Full or Part-time. Minimum 3 days per week.

About Corndel:

Corndel is a unique, multi award-winning UK management and technology training provider that focuses on delivering the highest quality programmes throughout an employee's career. We partner with some of the UK's largest and most exciting businesses to help drive organisational and personal performance through transformational learning.

Our vision is to shape a world where everyone is empowered to be their professional best and, through Corndel College London (CCL), we are delivering innovative Bachelors degrees that bring the world of work and education closer together. We are one of the fastest growing companies in the UK and provide a great platform for proactive and motivated individuals to take the next exciting step in their career. You will be joining an organisation with a fun, entrepreneurial and supportive environment, providing fulfilling work and an open, informal culture.

The Curriculum team plans, builds and maintains industry-leading programmes. We build training content that changes lives. The content we build is engaging, interactive, and cutting-edge, using modern training tools and creative approaches to content development. The content we build supports Operations, Marketing, Sales and Compliance and is fundamental to the success of the business as a whole. Our Operations team is responsible for delivering that content to our learners in an engaging, personalised and contextualised way, to ensure learners complete and benefit from the transformative learning of our programmes.

The role:

The Academic Module Lead is a hybrid curriculum development and teaching delivery role that is responsible for bringing specific subject matter expertise into both the design and delivery of our degree apprenticeship programmes.

The first 3-6 months in role will be focused on the design and build of programme content with our Curriculum team to develop academic learning content for specific modules in Data and Technology , and will retain oversight of continuous improvement of module materials and the academic integrity of its delivery on an ongoing basis.

From there, the role will take on operational delivery of the Data and Technology as a Professional Development Expert. You will provide first-class coaching, mentoring and teaching that meets the aspirations and objectives of those on your programme and their employers, whether that be

managers or people in the early stages of their careers. You will be responsible for delivering the programme, engaging and inspiring your learners to successfully complete the programme and to implement their new skills at work.

This is your opportunity to join an exciting new provider of degree education working across two high-performing teams. It is the opportunity to work at the cutting-edge to create industry-leading training content.

Responsibilities include:

Curriculum responsibilities include:

- Be the subject matter expert on teaching, assessment and developing content for Data and Technology
- Plan and build the Data and Technology module in our Digital & Technology Solutions Professional degree apprenticeship including eLearning content, workshops and reading lists.
- Create engaging, interactive and concise eLearning content that has real business impact and gets learners to End-Point Assessment on time with minimal dropouts
- Building and maintaining skills and knowledge of tools to optimise the learner experience and supporting skills development within the team
- Quickly and thoroughly research new topics in order to produce cutting-edge professional content
- Ensure the module continues to meet all the requirements of the Apprenticeship Standard and CCL learning outcomes for our degree
- Produce and maintain programme guides, templates and supporting documentation to support learners and Professional Development Experts
- Work closely and collaboratively with all relevant stakeholders, such as those in the teams of Curriculum, Assessment, Excellence and Operations
- Work effectively with external stakeholders as directed
- Follow the responsibilities and guidelines set out for the Curriculum Team to produce high quality content on time, complete administrative processes, and deliver positive behaviours and communication
- Make sure Personal Development Behaviour and Attitudes (PDBA), and Off-The-Job-Hours (OTJH) requirements are seamlessly met in the programme
- Oversee academic integrity and moderation of marking for the module on an ongoing basis.

Professional Development Expert responsibilities include:

- Manage a caseload of learners, mentoring, coaching and equipping them to become better managers / to develop modern business fundamentals and to apply these new skills in their roles
- Take our theoretical course content and tailor it for each individual learner that you are supporting through monthly development sessions
- Model the knowledge, skills and behaviours described in the respective apprenticeship standard to the highest standards and at all times

- Support your caseload of learners to complete all Corndel training material and assessment tasks in a timely manner
- Deliver our market-leading course content through a mix of coaching, workshops and group sessions
- Ensure that each of your learners is working on their respective qualification, accepts the value of it, is making progress and is actively pursuing it as a means of furthering their career
- Ultimately you will be judged on the number of learners successfully completing the qualification, and the satisfaction of each learner and their line manager with the Corndel programme
- Work with your fellow PDEs to problem solve, innovate, support and challenge each other to deliver the highest quality of training

About You:

- You're an enthusiastic self-starter – keen to help transform the way organisations develop their people
- You value inclusivity, being supportive and respectful of others
- You are open to change and take a collaborative approach to challenges
- You strive for excellence and have high expectations of yourself and others
- You operate with integrity, trust and professionalism and empower others to do so
- You are target driven and thrive under pressure
- You have high levels of ownership and accountability, proactively identifying and solving problems
- You have a strong desire to learn and improve

Experience and Skills:

Essential:

- Expert-level academic qualification (e.g., Master's or equivalent) or lived industry experience in Data and Technology
- Experience delivering training
- Experience writing educational/training content

Desirable:

- A teaching/coaching qualification
 - Comprehensive knowledge and understanding of all aspects of the Digital & Technology Solutions Professional degree apprenticeship standard
 - Experience writing degree-level educational/training content
 - Experience of delivering a Degree Apprenticeship or online degree
 - Experience of writing Data and Technology or related Apprenticeship training content
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- Experience writing educational/training content in data & technology modules for undergraduate level 5 and level 6 learners

- Understanding the application of various data and technology solutions in real-world contexts, including one or more of the following:
 - Data Engineering
 - Cloud platforms
 - DevOps
 - Project Management (in a digital context)
 - AI and Machine Learning
- Must have a Master's or PhD in a technology-related discipline
- Must have industry experience in data or technology roles.
- Experience delivering training

Why join Corndel?

- We're committed to having a fully inclusive, welcoming and safe culture and always striving to improve.
- We provide an environment that is truly flexible and supportive, somewhere you will have autonomy over your role.
- We're a leader in our field, with quality and excellence at the heart of what we do.
- We work together to positively change lives via high quality training content

As part of our commitment to create an inclusive workplace where all colleagues can be their true selves, excel in their roles and progress in their careers, we recognise the importance of embracing the diversity in the working population and making Corndel a fully accessible employer.

As Corndel is a Disability Confident Employer, we make sure that a fair and proportionate number of disabled applicants who meet the minimum criteria for a job will be offered an interview. If you would like to be considered under this scheme, when submitting your application, please select the appropriate option to let us know that you have a disability. Please note this does not mean that all disabled people are entitled to an interview, in some recruitment situations such as peak times, we might need to limit the overall numbers of interviews we offer.

If you have a disability that might affect any stage of the recruitment process, please let us know about any help or reasonable adjustments you need before any interview or assessment. We'll work with you to make sure any appropriate support is in place and make the application process a more positive experience.

Corndel is committed to safeguarding and safer recruitment practices, and will undertake pre-employment checks on the successful candidate, including Enhanced DBS Disclosure and a Barred List Check.

For more information contact joe.molloy@corndel.com

