

Job Description & Person Specification

Academic and Research roles

JOB DESCRIPTION

Job title	Lecturer
School/Department	School of Health and Life Sciences
Division (if applicable)	Biological Sciences and Health
Programme (if applicable)	BSc (Hons) Biomedical Science / Applied Bioscience
Location	Lanarkshire
Reporting to	Senior Lecturer/ Programme leader
UWS grade	AC3
FTE	1.0

Job summary

Contribute to the enhancement of the student experience: Delivery of teaching, learning and assessment strategies across a range of programmes within the Division of Biological Sciences and Health with a focus on Biomedical and Environmental Science as well as contributing to the wider educational portfolio of Biology through subject specialism. The postholder will provide academic and pastoral support to students within academic and practice learning environments and will be supported to engage in teaching methods and assessment strategies to support student learning, and HE teaching proficiency, reflective of best practice.

Contribute to research and commercial activity: Deliver an inclusive research portfolio, aligning with the University strategy and contributing to REF2029. This will include mentoring and supervision of students (both undergraduate and postgraduate), participating and leading on competitive external funding applications, writing for peer reviewed publication and engaging with relevant stakeholders.

People & finance responsibilities

People	The post holder will provide mentorship for academic and research staff.
Finance	There are no budgetary responsibilities for this post unless external funding is acquired for research as principal investigator

Key activities

Teaching and Learning

- Contribute to the delivery of a range of programmes of study at various levels within Biological Sciences and Health Division and across the School.

- Delivery of teaching, learning and assessment strategies across a range of modules within the Biological Sciences and Health Division and across the School in priority areas such as Pathology, haematology and cell biology.
- In collaboration with the Biological Sciences and Health Head of Division/ Senior Lecturers, contribute to the academic management of programmes and modules, including module co-ordination and programme leadership.
- Utilises a range of approaches to support student learning, teaching and assessment including eLearning, clinical simulation and active learning methods.
- Contribute to development of the local, national and international research profile of the school portfolio.
- Actively engage in and seek out commercialisation and knowledge exchange opportunities.
- Maintain appropriate scholarly and research activity to ensure research informed teaching delivery.
- In collaboration with the Biological Sciences and Health Head of Division/ Senior Lecturers, contribute to the School marketing, recruitment and selection processes.
- Contribute to the quality assurance process through module review and other internal and external processes including liaison with external examiners.
- In collaboration with the Biological Sciences and Health Head of Division/ Senior Lecturers, develop new programmes and modules when required.
- Provide academic support within module teams.
- Provide pastoral support through the Personal Tutor (or equivalent) role.
- Provide relevant support to practice learning environments to ensure contemporary approaches to practice learning are embraced.
- Represent the Biological Sciences and Health Division/ School at appropriate external partnership and professional meetings.
- Ensures student files, progress notes, academic records are maintained accurately.
- Attends appropriate internal quality assurance and academic development sessions. · Maintains scholarly activity to ensure academic and professional standards are maintained.
- Carry out other duties as required by the Biological Sciences and Health Head of Division/ Senior Lecturers, as is reasonable within the scope of the post.

Research and Enterprise

- Develop research objectives and proposals for external funding applications for own or joint research, with the assistance of a mentor if required.
- Conduct individual and collaborative research projects, contributing to the University strategy and REF2029.
- Participate in the training and mentorship of postgraduate and undergraduate students.
- Translate knowledge of advances in the subject area into the taught and research programmes, external stakeholder engagement and interdisciplinary projects.

Job scope

Planning and organising	Undertake timely and efficient administration to ensure that the student file, progress notes and academic records are maintained accurately. Plan and organise own and/or joint research portfolios in line with University research strategy and REF2029
Decision making	Contribute to marketing, recruitment and selection processes within the School. Contribute to collaborative decision making with colleagues on academic content, and on the assessment of students' work, research projects and new opportunities.
Working relationships – Liaison and Networking	Work across a range of programmes within the Division and School, liaising with colleagues as required to ensure delivery of the subject area underpinned by research advances. Liaise with a range of practice learning environments and their representatives to ensure partnership collaboration in programme delivery and enhancement and research progression. Liaise with external examiners and respond to external examiner module reports.
Working relationships – Communication	Liaise with relevant Head of Divisions/ Senior Lecturers, Research leaders and Programme Leaders on programme related matters. Maintain effective relationships with academic colleagues, students and other stakeholders at all levels, both internally and externally.
Working relationships – Teamwork	Be able to work individually and as part of the module/programme team(s) and contribute to Division initiatives and projects. Collaborate with colleagues on development of research activity. Contribute to school and subject group meetings.
Working relationships – Pastoral Care	Act as a mentor for students in capacity of personal tutor and research supervisor. Refer student to sources of further help and support, in line with University Student Support Services. Encourage research student to liaise with doctoral college and participate in skill development opportunities.

Working relationships – Managing People	No line management responsibilities.
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PERSON SPECIFICATION

Qualifications

			Evidence A = Application I = Interview
Essential	QE1 QE2	Doctoral Qualification	A
Desirable	QD1	Post graduate teaching qualification	A
	QD2	HEA Fellowship	A
	QD3	IBMS Fellow (or equivalent PSRB)	A

Experience

			Evidence A = Application I = Interview
Essential	EE1	Sufficient breadth and depth of specialist knowledge and experience in the bioscience and health field to maintain ability to work within established research/teaching programmes in a priority areas such as Pathology, haematology or cell biology. (Microbiology is not currently a priority area).	A
	EE2	Proven experience in the design, delivery, assessment and teaching of biomedical and/or health studies.	A
	EE3	Evidence of sustained scholarly activity in higher education.	A
	EE4	Evidence of a research track record in chronic disease or related area	A
Desirable	ED1	Relevant experience in the supervision of the work of undergraduate and/or postgraduate learners and providing appropriate pastoral support.	I
	ED2	Experience developing e-learning and active learning resources that underpin teaching and assessment.	A I
	ED3	Recognised and established track record of published research, and/or development and delivery of teaching units, and/or successful consultancy activities or delivery of specialist services to external customers/clients including external income generation	

Skills

			Evidence A = Application I = Interview
Essential	SE1	Ability and experience in operating systems including IT systems and processes to enhance quality and teaching and learning excellence.	A
	SE2		I

		Ability to communicate effectively and work in programme and research teams	
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Knowledge

			Evidence A = Application I = Interview
Essential	KE1	Knowledge of internal and external quality assurance systems.	A
	KE2	Knowledge of biomedical science subject area	
Desirable	KD1	Knowledge of changing priorities and new challenges faced in 'Biomedical Sciences'	I
	KD2	Knowledge of the higher education environment and the challenges facing HEIs	I

Behaviours

			Evidence A = Application I = Interview
Essential	BE1	Excellent communication, collaborative and interpersonal skills.	I
	BE2	Able to demonstrate cultural sensitivity in dealing with students, colleagues/ partners and stakeholders.	I
Desirable	BD1	Highly motivated individual who is able to critically reflect on own practice	I

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