

Job Description & Person Specification

Academic and Research roles

JOB DESCRIPTION

Job title	Lecturer in Environmental Health
School/Department	Health and Life Sciences
Division (if applicable)	Biological Sciences and Health
Programme (if applicable)	Environmental Health
Location	Lanarkshire
Reporting to	Senior Lecturer
UWS grade	AC3
FTE	1.0

Job summary

The School of Health and Life Sciences is one of the largest integrated schools combining health and life science programmes. Our graduates make an immense contribution to improving the health and wellbeing of communities across the globe. This post will be based in the Division of Biological Sciences and Health supporting delivery of the undergraduate programmes in the Division.

Delivery of teaching, learning and assessment strategies across a range of programmes within the Division of Biological Sciences and Health with a focus on established modules in Environmental Health and Health & Safety. Contribute to the enhancement of the student experience as well as contributing to the wider educational portfolio through subject specialism in the field of Environmental Health. The postholder will provide academic and pastoral support to students within academic and practice learning environments and will be supported to engage in teaching methods and assessment strategies to support student learning, and HE teaching proficiency, reflective of best practice.

People & finance responsibilities

People	There are no staffing responsibilities for this post.
Finance	There are no budgetary responsibilities for this post.

Key activities

Teaching and Learning

- Contribute to the delivery of a range of programmes of study at various levels within Biological Sciences and Health Division and across the School.

- Delivery of teaching, learning and assessment strategies across a range of modules within the Biological Sciences and Health Division and across the School in the Environmental Health and Health & Safety field.
- In collaboration with the Biological Sciences and Health Head of Division/ Senior Lecturers, contribute to the academic management of programmes and modules, including module co-ordination and programme leadership.
- Utilises a range of approaches to support student learning, teaching and assessment including eLearning, clinical simulation and active learning methods.
- In collaboration with the Biological Sciences and Health Head of Division/ Senior Lecturers, contribute to the School marketing, recruitment and selection processes.
- Contribute to the quality assurance process through module review and other internal and external processes including liaison with external examiners.
- In collaboration with the Biological Sciences and Health Head of Division/ Senior Lecturers, develop new programmes and modules when required.
- Provide academic support within module teams.
- Provide relevant support to practice learning environments to ensure contemporary approaches to practice learning are embraced.
- Represent the Biological Sciences and Health Division/ School at appropriate external partnership and professional meetings.
- Attends appropriate internal quality assurance and academic development sessions. · Maintains scholarly activity to ensure academic and professional standards are maintained.
- Carry out other duties as required by the Biological Sciences and Health Head of Division/ Senior Lecturers, as is reasonable within the scope of the post.

Research and Enterprise

- Participate in the training and mentorship of postgraduate and undergraduate students.
- Actively engage in and seek out commercialisation and knowledge exchange opportunities.
- Contribute to development of the local, national and international research profile of the school portfolio.
- Develop research objectives and proposals for external funding applications for own or joint research, with the assistance of a mentor if required.

Job scope

Planning and organising	<ul style="list-style-type: none"> • Balance teaching, research and administrative demands and deadlines, with support and advice as required. • Develop initiative, creativity and judgement in applying appropriate approaches to teaching and learning support and research activities. • Undertake timely and efficient administration to ensure that the student file, progress notes and academic records are maintained accurately.
Decision making	<ul style="list-style-type: none"> • Contribute to marketing, recruitment and selection processes within the School. Contribute to collaborative decision making with colleagues on academic content, and on the assessment of students' work, research projects and new opportunities.
Working relationships – <i>Liaison and Networking</i>	<ul style="list-style-type: none"> • Work across a range of programmes within the Division and School, liaising with colleagues as required to ensure delivery of the subject area underpinned by research advances. • Liaise with a range of practice learning environments and their representatives to ensure partnership collaboration in programme delivery and enhancement and research progression. • Liaise with external examiners and respond to external examiner module reports.
Working relationships – <i>Communication</i>	<ul style="list-style-type: none"> • Liaise with relevant Head of Divisions/ Senior Lecturers, Research leaders and Programme Leaders on programme related matters. • Maintain effective relationships with academic colleagues, students and other stakeholders at all levels, both internally and externally.
Working relationships – <i>Teamwork</i>	<ul style="list-style-type: none"> • Be able to work individually and as part of the module/programme team(s) and contribute to Division initiatives and projects. • Collaborate with colleagues on development of research activity. Contribute to school and subject group meetings.
Working relationships – <i>Pastoral Care</i>	<ul style="list-style-type: none"> • Act as a mentor for students in capacity of personal tutor. • Refer student to sources of further help and support, in line with University Student Support Services. Encourage research student to liaise with doctoral college and participate in skill development opportunities.
Working relationships – <i>Managing People</i>	<ul style="list-style-type: none"> • No line management responsibilities.

PERSON SPECIFICATION

Qualifications

			Evidence A = Application I = Interview
Essential	QE1	BSc(Hons) in Environmental Health	A
	QE2	REHIS Diploma in Environmental Health	A
Desirable	QD1	Post graduate teaching qualification	A
	QD2	REHIS or similar Professional body membership	A
	QD3	Health & Safety Qualification	A
	QD4	Postgraduate Qualification	A

Experience

			Evidence A = Application I = Interview
Essential	EE1	Several years experience working as an Environmental Health Officer or equivalent	A
	EE2	Sufficient breadth or depth of specialist knowledge and experience in the field of Environmental Health.	A
	EE3	Teaching experience in a university environment.	A/I
Desirable	ED1	Editorial experience in writing/editing Guidance documents and SOPs.	I

Skills

			Evidence A = Application I = Interview
Essential	SE1	Ability to analyse and communicate effectively.	I
	SE2	Team-working skills.	I
	SE3	Appropriate IT skills for effective teaching/research and administrative contributions.	A/I
Desirable	SD1	Engage in continuous professional development and knowledge transfer at an individual and Institutional level.	A

Knowledge

			Evidence A = Application I = Interview
Essential	KE1	Extensive knowledge in the field of environmental health and food standards	A
	KE2	Familiarity with a variety of strategies to promote and assess learning.	I
Desirable	KD1	Knowledge of Occupational safety and health	A

Behaviours

			Evidence A = Application I = Interview
Essential	BE1	Effective organisation of allocated tasks and activities.	I
	BE2	Evidence of ability to work on own initiative.	I
Desirable	BD1	Understand equality and diversity issues as they may impact on research/academic content and issues relating to student need.	A
	BD2	Understand and adhere to Health & Safety procedures and minimise risk to others through knowledge of such procedures, seeking advice where required.	A

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