

JOB DESCRIPTION

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| Job Title: | Research Associate |
| Department: | Research |
| Manager: | Head of Research |
| Hours: | 35 hours per week – London based |
| Salary: | £35,000 – £38,000 per annum (depending upon experience) |

Job summary:

The role holder will be part of a team that will champion the further development of a culture of research at the BCNO Group, both within the organisation and externally.

The role holder will have substantial experience of working in clinical education and research and a commitment to excellence in teaching and learning. They will strive to embed the BCNO Group's strategic vision for research and education and have the skills to motivate and inspire students and faculty in the field of research.

The role holder will promote the profession and the BCNO Group positively at all times and motivate students to achieve their full potential in the research setting.

Key responsibilities:

- Contribute to the development and implementation of an institutional and academic research strategy for the BCNO Group compatible with our mission, resources and future ambitions.
- Contribute to the student dissertation process (including selection of research questions, supporting students and marking). Provide advice on study design, data collection tools and appropriate statistical testing.
- Supervise and mark an appropriate number of M.Ost and BSc dissertations.
- Represent the BCNO Group in research matters externally (i.e. National Council for Osteopathic Research NCOR, research conferences, collaborations etc).
- Encourage and facilitate the publication of research outcomes derived from completed dissertations and institutional activity.
- Suggest topics for internal seminars, discussion groups and research outcomes meetings focusing on topics of interest to faculty and students.
- Taking an active role in the delivery of teaching and marking across the 4 years of the programme in relation to research, critical thinking and one's own individual speciality topics. Provide support of Ethics across both sites

- Manage the research lab and develop an income stream through Bodpods and fitness assessments where possible.
- Assist with applications for ongoing research projects and generate reports for funding organisations as required.
- Assist with identifying and disseminating latest research that informs the teaching and practice of osteopathy.

Key relationships:

- Students
- Faculty
- External stakeholders

Committee attendance:

- Research Ethics Committee

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| Signature of role holder: | |
| Name of role holder: | |
| Date: | |

| PERSON SPECIFICATION – RESEARCH ASSOCIATE | | |
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| | Essential | Desirable |
| Education, Experience & Knowledge | | |
| Masters or PhD level degree, preferably in health or exercise sciences discipline | X | |
| Qualification in higher education teaching (or working towards) | X | |
| Current/previous Registration with PSRB or equivalent (e.g GOsC, BASEM) | | X |
| Clinical Experience, and ability to deliver basic physiological assessments | X | |
| Experience of planning and delivering research methods and statistics content | X | |
| Knowledge of conducting systematic review and/or meta-analysis | X | |
| Experience with peer-review publication | | X |
| High knowledge of health and/or exercise sciences (e.g. physiology, nutrition, psychology, biomechanics, exercise physiology) to support student research projects | X | |
| Interest in educational/pedagogy research | | X |
| Proficiency with MS Office suite of products | X | |
| Highly proficient in a statistical software package (i.e. SPSS, R, Jamovi, Stata or equivalent) | X | |
| Competent with content management and delivery through Moodle | X | |
| Competent with use of Turnitin or electronic marking procedures | | X |
| Proficient with methods of online delivery of content | X | |
| Willingness to develop and possesses potential to undertake a PhD in a related area. | | X |
| Personal Skills, Attributes & Competencies | | |
| Excellent customer service skills with a friendly, welcoming personality | X | |
| Willingness and ability to learn and understand new software and develop it to its full potential | | X |
| Effective time management skills | X | |
| Ability to adapt to changing and sometimes conflicting demands | | X |
| Produces work to a high standard | X | |
| Strong work ethic and sense of pride in work | X | |
| Reliable and trustworthy | X | |
| Willingness to challenge the status quo and decision making processes to promote rigour and integrity | | X |

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| Uses sound judgment to make good decisions based on information gathered and analysed. | X | |
| Co-operates within the group and across groups. | X | |
| Supports group decisions and puts group goals ahead of own goals | X | |
| Pays close attention to detail, accuracy and completeness. | X | |
| Shows concern for all aspects of the job and follows up on work outputs. | X | |
| Displays energy and enthusiasm in approaching the job. | X | |
| Maintains high level of productivity and self-direction. | X | |
| Completes work in a timely and consistent manner. | X | |
| Sets priorities. Schedules activities. | X | |
| Allocates and uses resources appropriately. | X | |
| Organizes and delivers information appropriately. | X | |
| Listens actively. | X | |
| Generates ideas for improvement, takes advantage of opportunities and suggests innovations. | X | |
| Entrepreneurial approach to developing income streams from networking and research initiatives. | X | |